

To: Members of the Health Improvement Partnership Board

***Notice of a Meeting of the Health Improvement  
Partnership Board***

Thursday, 8 February 2018 at 2.00 pm

Town Hall, Oxford



Peter G. Clark  
Chief Executive

January 2018

Contact Officer: **Helena Jones, Policy Officer**  
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**Membership**

Chairman – District Councillor Anna Badcock  
Vice Chairman - District Cllr Marie Tidball

*Board Members:*

Cllr Jeanette Baker	West Oxfordshire District Council
Cllr John Donaldson	Cherwell District Council
Cllr Hilary Hibbert-Biles	OCC – Cabinet Member for Public Health & Education
Richard Lohman	Healthwatch Ambassador
Cllr Monica Lovatt	Vale of White Horse District Council
Dr Jonathan McWilliam	Strategic Director for People and Director of Public Health
Dr Kiren Collison	Clinical Chair of Oxfordshire Clinical Commissioning Group
Diane Hedges	Chief Operating Officer of Oxfordshire Clinical Commissioning Group
Diana Shelton	West Oxfordshire District Council
Jackie Wilderspin	Public Health Specialist

**Notes:**

- **Date of next meeting: 1 May 2018**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

**1. Welcome by Chairman, District Councillor Anna Badcock**

2.00

**2. Apologies for Absence and Temporary Appointments**

**3. Declaration of Interest - see guidance note opposite**

**4. Petitions and Public Address**

**5. Minutes of Last Meeting (Pages 1 - 6)**

2.05pm  
10 minutes

To approve the minutes of the meeting held on 26 September 2017 and to receive information arising from them.

**6. Performance Report (Pages 7 - 24)**

2.15pm  
15 minutes

Performance report presented by Public Health Team, Oxfordshire County Council

A report on progress against the targets of the Health Improvement Board in Quarter 2, including Quarter 3 data where available.

Two additional reports include a breakdown of performance against housing indicators and an exception report from the Housing Support Advisory Group on rough sleeping.

**7. Trailblazer Project and the City Conversation on Rough Sleeping (Pages 25 - 36)**

2.30  
15 minutes

Report on the Trailblazer Programme presented by Nery Parry, System Change Manager – Trailblazer Programme.

The report provides an update on the progress made on the key areas of work in this local homelessness programme. The programme summary gives a brief overview of

the work.

Report on the City Conversation on Rough Sleeping presented by Daniella Granito, Policy and Partnership Team Manager, Oxford City Council.

The report shares an update on the partnership event which happened on 28<sup>th</sup> November 2018 and the next steps following this event. The statement of intent provides the agreed vision and common ground from the event.

## **8. Health Inequalities Commission (Pages 37 - 50)**

2.45

10 minutes

Report presented by Jackie Wilderspin, Public Health Specialist, Oxfordshire County Council.

The report gives a comprehensive overview of progress against each of the 60 recommendations in the Oxfordshire Health Inequalities Commission report.

## **9. Welfare Reform (Pages 51 - 56)**

2.55

15 minutes

Report presented by Paul Wilding, Revenues & Benefits Programme Manager, Oxford City Council.

The report discusses the impacts of the rollout of Universal Credit and recommends areas for further exploration. The report focuses on data from Oxford City but identifies wider themes that affect Oxfordshire as a whole.

## **10. Domestic Abuse Strategic Board (Pages 57 - 58)**

3.10

15 minutes

Report presented by Sarah Breton, Lead Commissioner (Children and Maternity), Oxfordshire County Council.

The report shares the outcomes of the most recent meeting of the Domestic Abuse Strategic Board.

## **11. Oxfordshire Sport and Physical Activity (OxSPA)**

3.25

20 minutes

Verbal report presented by Keith Johnson, Chairman, Oxfordshire Sport & Physical Activity.

An update will be provided on the current position of OxSPA and the work undertaken through the partnership.

## **12. Healthwatch Ambassador's Report**

3.45  
5 minutes

Verbal report presented by Richard Lohman, Healthwatch Ambassador.

## **13. Review of Health Improvement Board Terms of reference (Pages 59 - 60)**

3.50  
10 minutes

Members are asked to review the Board's terms of reference and agree revisions to go forward to the Health and Wellbeing Board for approval.

## **14. Forward Plan and Any Other Business (Pages 61 - 62)**

4.00  
5 minutes

The forward plan is presented by District Councillor Anna Badcock, Chairman of the Health Improvement Board.

The Board is asked to note the items on the forward plan and propose any areas for future discussion.